



PASC Board Meeting Monday, October 3, 2024

1. Call to order: The Personal Assistance Services Council (PASC) Board Meeting was called to order at 1:07pm.

Dulce called the roll: JoAnn Cannon, Jorge Chuc, Rina Cruz, Steven Echor (phone), Dulce Garcia, Lyn Goldfarb, Richard Hernandez, Kevin MacDonald, Kristy Madden, Cynde Soto and Jennifer Stark were present. Everyone was present and there was a quorum.

Board members absent: Janet Heinritz-Canterbury (excused absent), Janet Burt (excused absent)

2. Debi confirmed that no board member was participating remotely due to an emergency circumstance (AB 2449) but for reasonable accommodations under the ADA.

No public comment.

3. Reading of the Mission Statement and Moment of Silence – Attachment B

JoAnn read the mission statement. **The Personal Assistance Services Council (PASC) strives to improve In Home Supportive Services (IHSS) support independence and enhance the quality of life for all who receive and provide In Home Supportive Services.**

Moment of Silence – Moment of Silence was observed for all requested intentions.

4. Public Comment – **PC is used throughout these minutes to denote – Public Comment**

PC – No public comment.

5. Consent Agenda

- a) Minutes – Approval of the September 9, 2024 – *Attachment – C*
- b) Financial Report – Approval of August 2024 - ADMIN – *Attachment – D-1*
- c) Financial Report – Approval of August 2024 - NPER – *Attachment – D-2*
- d) PASC Activities and Outreach – *Attachment – E (OCTOBER 2024)*
- e) PASC Performance Measures and Reviews – *F (AUGUST 2024)*
- f) Public Comment

Lyn commented about the Board Performance Measures, and she referred to the registry and verified matches and would like to come up with recommendations or a list of what could be done to make it better. Luis added that Klaris will be speaking about the registry and he addressed her comments and went over the section she was referring to. He also stated that he can provide data on matches for the next board meeting.

Steven asked if there is a way to track providers not being interested in working. Luis said yes and he explained that process and he pointed it out in the performance measures. Luis also stated that in the next Performance Measure report and going forward, he will add the uninterested providers and providers who are looking for work and provide that data.

Motion to approve the consent agenda, moved by Jennifer, seconded by Richard, motion passes with consensus.

No public comment.

6. Board Chair's Report – Cynde Soto

a) CA for All – Dulce Garcia – Attachment – G

Cynde commented on the flyer for the CA for All listening party.

Dulce brought the Board's attention to attachment G and she expounded on it and her schedule while she is in Sacramento. She also asked if each Board member can do a testimonial and packets will be created for them to present to their representatives. She encouraged the board to meet with their representatives and to get to know them and educate them on the issues.

JoAnn asked what is the deadline for the testimonials and Dulce said the latest would be January 2025 which would give them enough time for the packets to be made and if they need any assistance to let her know.

Cynde expressed her thoughts about being a PASC Board member and that it is more than attending a meeting once a month and she encourages the board to be more involved and to please make an appointment with their state representatives.

Lyn added that she has a relationship with Jessica Coloza, who is running for an assembly member and she would like to set a meeting with her and invite any Board members who lives in her district. Steven added that he would like to participate and Lyn stated that she will reach out to Jessica and see what can be set up.

Jorge asked what documents the BOS received each month. Willis said that they receive the PASC Board agenda and it is also on the PASC website.

Luis commends Dulce for volunteering and going to Sacramento and thanks her for her passion and commitments as well as for her advocacy. He also thanked Lyn for her comments and he stated that the district that she spoke about is one that is in need of IHSS services and that it is a good idea for her and Steven to connect with that person running for district representative.

Luis also stated that if the board needs assistance with contacting their representatives, advocacy, etc., he and Dulce are available to help with the meeting and discuss the needs.

b) CICA Update

Cynde stated that they had a meeting with CARA recently and spoke about the propositions on the voting ballots and there is a recording on the CICA website if you would like to listen to it.

c) Public Comment - None

7. Interim Executive Director's Report – Luis Bravo

a) CA for All Viewing Party and Advocacy (flyer) – Luis Bravo and Willis Oliver – Attachment – H -1&2

Luis brought the Board's attention to attachment H – 1&2 and he expounded on them.

Luis talked about the flyers for the viewing party for the CA for All event that will on Tuesday, October 8, 2024 and he also talked about Janet Heinritz-Canterbury's points of view on this topic as well as where to host the event.

He talked about the two potential locations, the times, parking and restrictions. One location is the Kenneth Hahn Hall of Administration and the other is at the AC Bilbrew Library. He stated that it would be a Board decision on where they would like to have the event hosted. He also stated that other locations were being considered in the beginning of the search, like senior centers and that Willis and Alisha went to look at them and saw several challenges with them.

Several Board members gave their opinions on sending out the notice to the public, times, locations, and parking. JoAnn asked if there was a reason why PASC could not host at both locations and Luis stated that it was a staffing issue. He stated that there is a virtual option as well from their preferred location as well as he talked about registering to attend virtually and he stated that breakfast or lunch will be provided for those who attend. JoAnn also added that if anyone who is interested in going if the location is at Kenneth Hahn, they could call their BOS for parking and she explained the process. Jennifer asked if this was something that could be coordinated with the BOS and Willis stated no and that the member would have to contact their BOS. Willis also explained the parking procedure in regards to the "Nate" parking lot. Jennifer suggested that PASC writes a letter for accommodations for parking. Debi added that if a member needs parking, they could notify staff in advance. Luis stated that this issue will be addressed and staff will get a letter sent out. Lyn added that staff could ask one BOS for parking and Willis stated that we will be working on the parking issue.

Motion to approve the CA for All viewing party at either Kenneth Hahn Hall of Administration or the AC Bilbrew Library, Kenneth Hahn won the vote; moved by Jennifer, seconded by Richard, motion passes with consensus.

b) PASC Annual Report – Attachment – I

Luis brought to the Board's attention attachment I and he expounded on it.

c) Tele Forums

1 CALIF – Attachment – J

Luis brought to the Board's attention attachment J and he expounded on it.

Kristy commented on the Tele Forum and enjoyed it. She also encourages anyone who would like to do it and Luis added that the board can participate and he informed them how to join and how to submit topics for discussion as well as how often they are done.

2 CICA – Attachment – K

Luis brought to the Board's attention attachment K and he expounded on it as well as he talked about the budget and how it affects PASC. He also thanked Stephanie Spicola for composing the PASC Annual Report.

Dulce asked if PASC ever had the fire or police department on a Tele Forum talking about various topics and tips for people with disabilities and she gave examples and Luis stated yes, we can explore the idea and he will speak with Julie and see if they can schedule one in the coming months.

Lyn asked what connection does PASC have the Adult Protective Services and how it fits in the IP Mode. Luis talked about being a mandated reporter and he explained what it has to do with the PASC contract with the county. He also mentioned PASC staff has to complete an APS training. She asked if someone can not get a provider, what happens and Luis explained that process as well as what the staff does in reporting it either to APS or contact the local authorities as well as ask the county to do a wellness check. He also referred to the APS PowerPoint. Jorge added the criteria about being a mandated reporter and the WIC.

Steven talked about an experience he dealt with in regards to an APS report. Luis commented about Steven's experience and the possible difficulty in reporting.

d) CAPA Update – No report

e) Public Comment - None

8. PASC Operations – Stephanie Spicola

a) Outreach and Recruitment

Stephanie talked about the recruitment that Layla does as the Outreach Coordinator and that she goes to different events every month in person, conducts zooms or webinars, and recruits' providers for the PASC registry. She also networks with various organizations, and facilitates the registry information meetings and the Back-Up information meetings for providers who are interested. Stephanie talked about the survey and 14 surveys have been collected so far. The survey asks various questions regarding provider training, what types, and the value of the trainings.

b) Provider and Consumer Surveys – Provider Trainings

Stephanie talked about the Provider Training surveys that she asked the PASC board to complete and she shared those results. Seven members thought it would be very important to provide self-pace trainings on line annually on various topics.

She also talked about the consumer survey which was sent out October 1st. She stated that they have received surveys from 61 consumers and she shared those results and feedback.

She also talked about the provider surveys which was sent to about 10,000 providers and 6,000 to consumer and they are still receiving them.

c) PASC Open House 2025

Stephanie talked about the PASC Open House that will be held at the CEC on Monday, April 21, 2025. She also talked about the feedback that was received from the PASC board on the organizations they would like see that would be beneficial.

JoAnn shared her concerns about consumers being trained and about them having an opportunity to interact with someone who can respond to their concerns and she also stated that she would like to see the consumer trainings get better.

Steven agrees with what JoAnn stated and shared his thoughts as well as he spoke about his work with Homebridge and he and other board members gave feedback. Luis added that one of the goals that he has is with the funding is for provider training and the two organizations that they are looking into is Homebridge and Center for Caregiver Advancement. PASC is also looking into

potential training for consumers for this fiscal year and expand outreach with the assistance from Stephanie.

Jennifer asked if there is a list of mandated trainings for consumers and providers and if a training could be about emergency preparedness. Luis explained the provider orientation process and that there is no required training but there is a required training for the BUAP.

JoAnn and Steven commented and shared their experiences and would like to see more consumer trainings.

d) Public Comment - None

9. PASC Home Care Registry – Klaris Shahbazian

a) Registry Recipient Calls – Attachment – L

Klaris brought to the Board's attention attachment L and she expounded on it.

Lyn asked how many staff does Klaris have and how are the calls routed. Klaris stated that she has 11 employees that work in the call center with a mix of bilingual speaking employees. She also explained how the calls are routed to the various extensions and cues.

b) Public Comment - None

10. Legislative Update – Debi Hight

a) Legislative Report Update – Debi brought to the Board's attention attachment M and she expounded it. Included in her discussion was a re-cap of the attorney general opinion regarding a request for a reasonable accommodation to allow for remote participation during board meetings. She also went over the process for the PASC Board members to request a reasonable accommodation. Updates on legislation was also included in her report.

b) Attachment N - Debi brought to the Board's attention attachment N and she expounded on it.

c) Public Comment - None

11. SEIU-2015's Report – Wendy Duchon/Vernita Randall

Vernita reported that SEIU has been having a lot of inquiries on life insurance and their insurance.

She stated that they have been on the ground doing their political work for the upcoming election.

She also talked about the educational trainings, and mentioned that they have been advocating for their members to take the career advancement trainings and she stated that providers are really happy about taking the training classes. She also talked about the challenges that some have about signing up for the classes and that providers are helping each other to sign up. She also stated that there was a zoom training with over 350 providers regarding how to take these educational classes.

Lyn asked if there was a difference between SEIU classes than the others currently being offered. Vernita stated that the SEIU classes are offered through the education department which has a list of classes on various subjects as well as on different platforms and she does not know what types of classes PASC is offering.

Steven commented and shared his thoughts on consumer training. Vernita agrees with Steven that there needs to be consumer training as well.

a) Public Comment – No comment

12. DPSS’ Report – Ying Chan

| TOPIC | UPDATE |
|---------------------------|--|
| IHSS Helpline Data | For the month of September 2024, the IHSS Helpline: <ul style="list-style-type: none"> • Number of calls received: 201,052 • Average Wait Time: 00:56:17 |
| IHSS Stats | IHSS Caseload as of September 2024: <ul style="list-style-type: none"> • Recipients: 274,789 • Providers: 231,080 |
| | <p><u>PASC Governing Board Vacancy</u></p> <p>We just received one application yesterday and will be reviewing soon. So, it is not too late if you know of anyone that meets the criteria, please have them apply by mail. I will share the information with Willis again.</p> <p><u>Career Pathway</u></p> <p>On 9/17/24, the California Department of Social Services notified all counties that they had sent a letter via email on 9/16/24 to IHSS Providers informing them that all funds for the Career Pathways had been exhausted. As such, courses expected to start on or after September 17, 2024, were cancelled.</p> <p>IHSS providers have until November 15, 2024, to submit all training and incentive claims. We had already shared this information with the PASC.</p> |

a) Public Comment – None.

13. Unfinished/Old Business – None.

14. New Business – Future Agenda Items:

Dulce recommended that for the Tele Town Hall, if it was possible to talk to people about calling their legislators in regards to the expiration date of the BUPS program. Luis added and stated that BUPS was scheduled to be eliminated during the governor’s May revise and in June, PASC submitted a letter petitioning to keep it and who would it affect. He stated that the governor did not remove the BUPS and decided to fund it, but it looks like it will be eliminated in the future. He also stated that his goal in Sacramento is to advocate with other PAs and talk about keeping BUPS.

15. Closed Session

- a) CalPERS Pay Schedule – (Govt. Code Section 54957) – Attachment – O
- b) Executive Director Search

Open Session – Cynde reported out that the CalPERS Pay Schedule was approved.

16. Mission Moments

Richard stated that his organization DRC, will be a precinct for voting and anyone who would like to drop off their voting ballots can do so on October 28, 2024 between 9am – 3pm.

17. Adjournment – Cynde adjourned the Board meeting at 3:27pm.

Approved by:

Date: