

## PASC Board Meeting Tuesday, January 7, 2025

1. Call to order: The Personal Assistance Services Council (PASC) Board Meeting was called to order at 1:10pm.

Willis called the roll: Janet Burt (phone), JoAnn Cannon (phone), Jorge Chuc (phone), Rina Cruz (phone), Dulce Garcia (phone), Lyn Goldfarb (phone), Janet Heinritz-Canterbury (phone), Richard Hernandez (phone), Kevin MacDonald (phone), Kristy Madden (phone), Cynde Soto (phone) and Jennifer Stark (phone) were present. The majority was present and there was a quorum.

Board members absent: Steven Echor (excused absent).

2. Debi stated that due to the severe weather advisory issued for Los Angeles County and the ongoing concerns regarding the spread of wildfires, today's meeting is being held exclusively on zoom in order to protect board members, staff and members of the public from this ongoing safety threat.

No public comment.

3. Reading of the Mission Statement and Moment of Silence – Attachment B

Janet Burt read the mission statement. **The Personal Assistance Services Council (PASC) strives to improve In Home Supportive Services (IHSS) support independence and enhance the quality of life for all who receive and provide In Home Supportive Services.**

Moment of Silence – Moment of Silence was observed for all requested intentions.

4. Public Comment – **PC is used throughout these minutes to denote – Public Comment**

**PC** – No public comment.

5. Closed Session

- a) Appointment of PASC Executive Director

- 1) Summary of contract between PASC Governing Board and Executive Director – Attachment C1
- 2) Contract between PASC Governing Board and Executive Director – Attachment C2
- 3) Motion – Attachment C3

- b) CalPERS Pay Schedule – Attachment D 1-3

Open Session – Cynde reported out that the Board the PASC Board has chosen Luis Bravo as the new PASC Executive Director and the following were approved:

Motion to approve the Contract between PASC Governing Board and Executive Director, moved by Jennifer, seconded by Dulce, motion passes by majority.

Motion to approve the CalPERS Pay Schedule, moved by Janet HC, seconded by Dulce, motion passes with consensus.

Luis thanked the PASC Board for the opportunity and expressed enthusiasm for what's to come. He stated that working with the Board has opened his eyes to a lot of different things and he is looking forward to working with the board and accomplishing goals. Multiple Board members and members of the public congratulated Luis.

## 6. Consent Agenda

- a) Minutes – Approval of the November 7, 2024 – *Attachment – E-1*
- b) Minutes - CSM – Approval of the December 12, 2024 – *Attachment – E-2*
- c) Financial Report – Approval of October 2024 - ADMIN – *Attachment – F-1*
- d) Financial Report – Approval of October 2024 - NPER – *Attachment – F-2*
- e) Financial Report – Approval of November 2024 - ADMIN – *Attachment – F-3*
- f) Financial Report – Approval of November 2024 - NPER – *Attachment – F-4*
- g) PASC Activities and Outreach – *Attachment – G (January 2025)*
- h) PASC Performance Measures and Reviews – *Attachment H (November 2024)*
- i) Public Comment

Motion to approve the consent agenda, moved by Jennifer, seconded by Janet B, motion passes with consensus.

No public comment.

## 7. Board Chair's Report – Cynde Soto

- a) Announcement of the New PASC Executive Director

Cynde announced that Luis Bravo is the new PASC Executive Director.

- b) Disband Ad Hoc Executive Search Committee; Announce formation of an Executive Director Performance Review and Mentorship Ad Hoc Committee

Cynde talked about the disbandment of the Ad Hoc Executive Search Committee and announced formation of an Executive Director Performance Review and Mentorship Ad Hoc Committee with the following members: Kevin MacDonald, JoAnn Cannon, Cynde Soto, Janet Burt, and Dulce Garcia.

Motion to approve the formation of an Executive Director Performance Review and Mentorship Ad Hoc Committee, moved by Jennifer, seconded by JoAnn, motion passes with consensus.

Janet HC received clarification that the committee is made up of three consumers and two advocates.

- c) Who is your State Representatives and IHSS Stats?

Cynde stated that everyone was given this information via email from Willis and now they can contact their representatives.

- d) PASC Board Communication with Legislators – Dulce Garcia

Dulce talked about the holiday event she and Luis went to where they were able to meet and speak to Senator Menjivar and various representatives and she was able to hand out her advocacy packets. She also will be making appointments with other local legislators. She recommended that whenever a legislator has an event that is in a board member's district, they should attend and she offered her assistance if the Board needs help.

Janet B. added that she is involved in government relations and has an extensive background in this area and would be happy to lend her support to Luis and PASC.

Luis added that Janet B. is in Senator Menjivar's district and he commended Dulce for going and advocating on behalf of IHSS/PASC. They were able to tentatively schedule a meeting on January 31, 2025 between 2pm - 2:30pm in the city of Van Nuys. He also stated that he would like Janet B, himself and an IHSS consumer from the Board to attend this meeting.

Jennifer added that she is happy to attend with anyone who is going to meet with a representative. She also suggested that if he can get someone on staff to sign up for all of the assemblymembers newsletters and outreach information.

Janet B. asked what is the specific asks and what is the agenda. Luis talked about the governor's budget, cuts and the cut to the statewide backup program and he and Dulce are advocating to keep this program.

Lyn suggested that PASC give an introduction to Jessica Colosa and inform her about PASC and the IHSS community and she also stated that Steven is in her district.

Kristy volunteered to attend the January 31<sup>st</sup> meeting with Luis.

Janet B. suggested that PASC invite politicians to the PASC Open House and create a committee which will help to build relations.

Janet HC stated that she met with a staff person of Senator Menjivar and they talked about IHSS and she was interested.

Lyn suggested that we develop talking points when meeting with legislators and supporting materials and make it a priority.

Luis added that we have a working document that was created that can be used that Dulce presented during her meeting.

e) Meeting with Senator Menjivar – Dulce Garcia/Luis Bravo

This topic was already discussed in item 7 (d).

f) Public Comment - None

8. Executive Director's Report – Luis Bravo

a) Family Caregiver Month – November – Attachment I

Luis brought to the board's attention of attachment I and he expounded on it.

b) PASC Open House Nominations and Newsletter – Attachment J

Luis brought to the board's attention of attachment J and he expounded on it.

c) Abilities Expo

Luis stated that PASC will be attending the Abilities Expo which is spearheaded by Liliana Aguilera. Kristy did invite PASC to share CALIF's table but we were able to get our own across from the CALIF table.

d) PASC Homecare Registry Training Proposal and Motion– Attachment K-1/K-2

Luis brought to the board's attention of attachment K1 and K2 and he expounded on it as well as he talked about the PASC current budget.

Multiple discussions were made by board members and this motion was not approved and it was postponed for the February meeting.

e) Public Comment

9. Community Outreach – Liliana Aguilera

a) Senior Centers – Attachment L

Liliana brought to the board's attention of attachment L and she expounded on it.

b) Consumer Corp – Attachment M

Liliana brought to the board's attention of attachment M and she expounded on it.

JoAnn suggested that Liliana reach out the South Bay Senior Center and she would also like to attend with her. Liliana stated that she will be reaching out as well as she has been contacting multiple senior centers where she can do a presentation.

Jennifer asked if Liliana was open to introductions to executive directors in Claremont and surrounding areas to their centers. Liliana stated yes and that would send her contact information. Jennifer also asked if Liliana was reaching out the Ability First or programmatic agencies with people who rely on IHSS. Liliana stated that yes, she is reaching to centers that work with seniors.

Janet HC suggested that when she does her outreach and identifies the sites, she would like for her to engage some consumers to do those meetings. She stressed that this is the reason for the Consumer Corp and it would allow consumers to facilitate the conversations and be engaged. Liliana stated that yes, that is the purpose and she elaborated. JoAnn added that Liliana will be going with her and Janet to the LGBT Center at their disability health fair on January 30<sup>th</sup>.

Dulce asked if Liliana spoke to anyone from Rancho Los Amigos and Liliana said yes and the more suggestions and recommendations the better and she is taking notes on the various centers that are being suggested. Dulce also stated that if Liliana has a letter, she would be able to take to Rancho and give it to the person who handles presentations at their facility. Liliana stated that she can create a flyer and share it with her.

Janet B. asked if there is a way to capture the data base. Liliana stated yes and she does take sign in sheets and keeps track of everyone she comes in contact with.

JoAnn asked Liliana if she has considered senior housing facilities and Liliana stated that she will look into that.

c) Public Comment – None

10. PASC Operations – Stephanie Spicola

a) Registry Engagement Data – Attachment N

Stephanie brought to the board's attention attachment N and she expounded on it.

Lyn commented on the attachment and suggested that she continue to report on these stats.

JoAnn asked how would a consumer know how to contact the RECs department. Stephanie explained the process and the stats as well as that they can call the registry. JoAnn asked if they will be getting more staff and will they do home visits. Stephanie stated that she has the original four coordinators and they were able to bring in two more and they have been working on both of the back-up programs which have grown.

b) PASC Open House 2025

Stephanie stated that PASC Open House is scheduled for Monday, April 21, 2025 at the California Endowment Center. She stated that we are reaching out to various organizations to not only see who is available but who can do a presentation and provide training to consumers. She also stated that we have reached out to the Board of Supervisors and some legislator offices and we will continue to reach out to more people.

c) Public Comment - None

11. Legislative Update – Debi Hight

a) Legislative Report Update – Attachment O

Debi brought to the Board’s attention attachment O and she expounded it.

Lyn commented that Laura Richardson is a congresswoman.

b) Public Comment - None

12. SEIU-2015’s Report – Wendy Duchon/Vernita Randall

No Union representative.

a) Public Comment – No comment

13. DPSS’ Report – Ying Chan

Ying congratulated Luis Bravo for being selected as the new PASC Executive Director and commented on the great work relationship and communication he has with DPSS. She also stated that she is confident that their collaboration will continue to be a positive and pleasant one.

TOPIC	UPDATE
<b>IHSS Helpline Data</b>	For December 2024, the IHSS Helpline: <ul style="list-style-type: none"><li>• Number of calls received: 161,841</li><li>• Average Wait Time: 0:34:25</li></ul>
<b>IHSS Stats</b>	IHSS Caseload as of December 2024: <ul style="list-style-type: none"><li>• Recipients: 280,965</li><li>• Providers: 236,644</li></ul>

**PASC Governing Board Vacancy**

Great news! We received two applications for our vacancy. I have scheduled interviews for both candidates. Once a decision has been made and approved by our Director; we will work with Willis to get our selection onto the board.

**Provider Wage Rate Increase**

The provider wage rate in Los Angeles County will increase effective 1/1/2025.

- The provider wage will increase from \$18.00 to \$18.50;
- The State Back-up Provider System (BUPS) wage will increase from \$20.00 to \$20.50; and
- The LA County Back-Up Attendant Program (BUAP) will increase from \$21.00 to \$21.50.

Janet asked about the schedule for the IHSS Provider Orientation and Ying stated that they sent out the quarterly schedule to Luis and Debi and the Board is welcome to attend.

Cynde asked how can they find out when and where they are. Ying stated that the schedule was sent to Luis and it has all of the information on it.

Lyn asked if DPSS is still providing information about PASC at the orientations. Ying stated that yes, they do as well as in the intake and a PASC brochure is provided.

Janet HC asked if the Board has an opportunity to update the information that is given to DPSS. Luis stated that a social worker card is provided. Janet HC asked about the previous documents that were used and Luis stated that they have the funding to print and update the documents. Lyn added that she will volunteer to help with the updates.

Ying added that PASC is taking advantage of the DPSS staff and speaking to them about PASC at their general staff meetings and the DPSS staff is also aware of PASC. They are conducted by either the RECs department or Layla.

a) Public Comment – None

14. Unfinished/Old Business – None

15. New Business – Future Agenda Items:

Kevin suggested that Cynde and Luis get together and look at how the Board meetings are structured and see if there is a way to shorten the meetings, then to make recommendations and put it on the next agenda.

16. Mission Moments:

Jennifer stated that she took the opportunity to reach out to the new Senator Sasha Perez who she invited to the Board but was not able to attend but she may join next month. She also reached out to the Assemblymember John Harabedian and a staffer was able to join this meeting, Sam

Villaneda. She introduced herself and stated that she is looking forward in working with the PASC in the future. She stated that she put her email in the chat for any upcoming events and to please keep them in the loop.

Jennifer stated that she has reached out to Supervisor Solis' office to speak to the new staffer regarding appointments to the PASC Board. She also stated that her and Jorge have reached out to her office and they are in the process of re-scheduling a bi-monthly meeting.

Jennifer also offered her assistance to any board member who needs help reaching out to their elected officials.

17. Adjournment – Cynde adjourned the Board meeting at 3:20pm.

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Approved by:

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Date: